

# Court Citing Date Card

## Reference

- Traffic Court Court Citing Date Card - **CPD-22.911** - [Official](#)
- "Misdemeanor & City Ordinances" Court Citing Date Card - **CPD-11.562** - [Official](#)

## Traffic

2023

### 2023 COURT CITING DATE CARD - TRAFFIC CHICAGO POLICE DEPARTMENT

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
JAN						3	4	5	6	9	10	11	12	13	17	18	19	20	23	24	25	26	27	30	31		
FEB	2	3	6	7	8	9	10	14	15	16	17	21	22	23	24	27	28									1	
MAR	15	16	17	20	21	22	23	24	27	28								1	2	3	7	8	9	10	13	14	
APR	20	21	24	25	26	27	28							3	4	5	6	7	10	11	12	13	14	17	18	19	
MAY								8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	30	31			
JUN	5	6	7	8	9	12	13	14	15	16	20	21	22	23	26	27	28	29	30						1	2	
JUL	13	14	17	18	19	20	21	24	25	26	27	28	31							3	5	6	7	10	11	12	
AUG	18	21	22	23	24	25	28	29	30	31				1	2	3	4	7	8	9	10	11	14	15	16	17	
SEP	26	27	28	29							1	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	
OCT					2	3	4	5	6	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31		
NOV	2	3	6	7	8	9	13	14	15	16	17	20	21	22	27	28	29	30								1	
DEC	20	21	22	26	27	28	29													1	11	12	13	14	15	18	19

**CPD-22.911 NOTE: DEFENDANT /VIOLATOR MUST KNOW CORRECT COURT DATE (14-60 days from issuance/arrest to Traffic Court date and 30-45 days from issuance for Cook County Civil Law Citations.)**

INSTRUCTIONS: EACH MEMBER ASSIGNED TO A KEY LETTER GROUP WILL INSERT THE MEMBER'S KEY LETTER DESIGNATION, ASSIGNED COURTROOM NUMBERS AND COURT CALL TIMES IN THE SPACES PROVIDED. WHENEVER MEMBERS ASSIGNED TO ONLY ONE MINOR COURTROOM CALL ISSUE PERSONAL SERVICE CITATIONS TO MORE THAN THIRTY-FIVE INDIVIDUAL TRAFFIC VIOLATORS (INCLUDING TRAFFIC VIOLATORS THAT QUALIFY FOR THE COURT DIVERSION PROGRAM) FOR THE SAME COURT KEY DATE, THOSE MEMBERS WILL IMMEDIATELY NOTIFY THE TRAFFIC COURT UNIT FOR A COURT-CALL CASE-LOAD EVALUATION. MEMBERS WITH CASES IN OTHER BRANCH COURTS ARE NOT TO CONTINUE THOSE CASES ON THEIR SCHEDULED TRAFFIC COURT DATES.		KEY LETTER DESIGNATION															
<b>MAJOR COURTROOM CITING PROCEDURES</b> ALL JAILABLE CLASS A, B, & C MISDEMEANOR OFFENSES OF THE ILLINOIS VEHICLE CODE AS WELL AS THE BELOW LISTED MISDEMEANOR TRAFFIC OFFENSES WILL BE RETURNABLE TO THE MAJOR COURTROOM. 625 ILCS 5/6 - 301 Unlawful use of license or permit **625 ILCS 5/6 - 303 Driving while license or permit is suspended or revoked **625 ILCS 5/6 - 507(b) Driving commercial vehicle while license suspended, revoked, canceled or out of service *625 ILCS 5/11 - 204 Eluding or fleeing police *625 ILCS 5/11 - 501 Driving under influence of alcohol, drugs, intoxicating compounds *625 ILCS 5/11 - 503 Reckless driving 625 ILCS 5/11 - 506 Street racing 625 ILCS 5/11 - 601.5 Speeding 26 miles or more over posted limit 625 ILCS 5/11 - 402 Leaving the scene of accident- property damage 625 ILCS 5/11 - 403 Leaving the scene of accident- injury or death 625 ILCS 5/11 - 404 Leaving the scene of accident- unattended vehicle  * Contact Felony Review when upgrading to felony charges. ** See Alternate Major Courtroom Assignments & Citing Procedures.		<b>ALTERNATE MAJOR COURTROOM ASSIGNMENTS &amp; CITING PROCEDURES</b>  When 625 ILCS 5/6 - 303 or 625 ILCS 5/6 - 507(b) is the ONLY misdemeanor traffic offense, the Personal Service Citation issued for that offense and any other accompanying Personal Service Citations issued for "minor" traffic offenses and/or compliance violations will be returnable to the issuing sworn member's assigned Alternate Major Courtroom in Traffic Court on the member's court key date and assigned Minor Courtroom Time. Members can determine their Alternate Major Courtroom information by utilizing the CLEAR Court Key system.  <table border="1"> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> <th>TIME</th> </tr> <tr> <td>407</td> <td></td> <td></td> <td></td> </tr> </table>		COURTROOM NUMBER	TIME	TIME	TIME	407									
COURTROOM NUMBER	TIME	TIME	TIME														
407																	
<table border="1"> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>		COURTROOM NUMBER	TIME	TIME				<b>MINOR COURTROOM CITING PROCEDURES</b> Personal Service Citation(s) will be returnable to the issuing sworn member's Minor Courtroom in Traffic Court when issuing a traffic violator: (1) a single Personal Service Citation for one minor traffic offense requiring an appearance in court as mandated by Rule 551 of the Illinois Supreme Court, or (2) Personal Service Citations for multiple "minor" offenses, other than a compliance violation, per Rule 503 of the Illinois Supreme Court. (Exceptions listed in S04-14-02). <b>NOTE: Cook County Civil Law Citations issued for the possession of Cannabis should only be written to the Minor Courtroom.</b>  <table border="1"> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> <th>TIME</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>		COURTROOM NUMBER	TIME	TIME	TIME				
COURTROOM NUMBER	TIME	TIME															
COURTROOM NUMBER	TIME	TIME	TIME														

2022

**2022 COURT CITING DATE CARD - TRAFFIC**  
CHICAGO POLICE DEPARTMENT

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
JAN				3	4	5	6	7	10	11	12	13	14	18	19	20	21	24	25	26	27	28				
FEB	14	15	16	17	18	22	23	24	25	28													7	8	9	10
MAR	24	25	28	29	30	31					1	2	3	4	8	9	10	11	14	15	16	17	18	21	22	23
APR							1	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29				
MAY	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	31						2	3	4	5
JUN	14	15	16	17	21	22	23	24	27	28	29	30						1	2	3	6	7	8	9	10	13
JUL	22	25	26	27	28	29							1	5	6	7	8	11	12	13	14	15	18	19	20	21
AUG	29	30	31				1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26
SEP				1	2	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30		
OCT	5	6	7	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31							3	4
NOV	15	16	17	18	21	22	23	28	29	30									1	2	3	4	7	9	10	14
DEC	23	27	28	29	30						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22

**CPD-22.911 NOTE: DEFENDANT/VIOLATOR MUST KNOW CORRECT COURT DATE (14-60 days from issuance/arrest to Traffic Court date and 30-45 days from issuance for Cook County Civil Law Citations.)**

INSTRUCTIONS: EACH MEMBER ASSIGNED TO A KEY LETTER GROUP WILL INSERT THE MEMBER'S KEY LETTER DESIGNATION, ASSIGNED COURTROOM NUMBERS AND COURT CALL TIMES IN THE SPACES PROVIDED. WHENEVER MEMBERS ASSIGNED TO ONLY ONE MINOR COURTROOM CALL ISSUE PERSONAL SERVICE CITATIONS TO MORE THAN THIRTY-FIVE INDIVIDUAL TRAFFIC VIOLATORS (INCLUDING TRAFFIC VIOLATORS THAT QUALIFY FOR THE COURT DIVERSION PROGRAM) FOR THE SAME COURT KEY DATE, THOSE MEMBERS WILL IMMEDIATELY NOTIFY THE TRAFFIC COURT UNIT FOR A COURT-CALL CASE-LOAD EVALUATION. MEMBERS WITH CASES IN OTHER BRANCH COURTS ARE NOT TO CONTINUE THOSE CASES ON THEIR SCHEDULED TRAFFIC COURT DATES.		KEY LETTER DESIGNATION															
<p><b>MAJOR COURTROOM CITING PROCEDURES</b></p> <p>ALL JAILABLE CLASS A, B, &amp; C MISDEMEANOR OFFENSES OF THE ILLINOIS VEHICLE CODE AS WELL AS THE BELOW LISTED MISDEMEANOR TRAFFIC OFFENSES WILL BE RETURNABLE TO THE MAJOR COURTROOM.</p> <p>625 ILCS 5/6 - 301 Unlawful use of license or permit</p> <p>**625 ILCS 5/6 - 303 Driving while license or permit is suspended or revoked</p> <p>**625 ILCS 5/6 - 507(b) Driving commercial vehicle while license suspended, revoked, canceled or out of service</p> <p>*625 ILCS 5/11 - 204 Eluding or fleeing police</p> <p>*625 ILCS 5/11 - 501 Driving under influence of alcohol, drugs, intoxicating compounds</p> <p>*625 ILCS 5/11 - 503 Reckless driving</p> <p>625 ILCS 5/11 - 506 Street racing</p> <p>625 ILCS 5/11 - 601.5 Speeding 26 miles or more over posted limit</p> <p>625 ILCS 5/11 - 402 Leaving the scene of accident- property damage</p> <p>625 ILCS 5/11 - 403 Leaving the scene of accident- injury or death</p> <p>625 ILCS 5/11 - 404 Leaving the scene of accident- unattended vehicle</p> <p>* Contact Felony Review when upgrading to felony charges.</p> <p>** See Alternate Major Courtroom Assignments &amp; Citing Procedures.</p>		<p><b>ALTERNATE MAJOR COURTROOM ASSIGNMENTS &amp; CITING PROCEDURES</b></p> <p>When 625 ILCS 5/6 - 303 or 625 ILCS 5/6 - 507(b) is the ONLY misdemeanor traffic offense, the Personal Service Citation issued for that offense and any other accompanying Personal Service Citations issued for "minor" traffic offenses and/or compliance violations will be returnable to the issuing sworn member's assigned Alternate Major Courtroom in Traffic Court on the member's court key date and assigned Minor Courtroom Time. Members can determine their Alternate Major Courtroom information by utilizing the CLEAR Court Key system.</p> <table border="1"> <thead> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> <th>TIME</th> </tr> </thead> <tbody> <tr> <td>407</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		COURTROOM NUMBER	TIME	TIME	TIME	407									
COURTROOM NUMBER	TIME	TIME	TIME														
407																	
<table border="1"> <thead> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		COURTROOM NUMBER	TIME	TIME				<p><b>MINOR COURTROOM CITING PROCEDURES</b></p> <p>Personal Service Citation(s) will be returnable to the issuing sworn member's Minor Courtroom in Traffic Court when issuing a traffic violator: (1) a single Personal Service Citation for one minor traffic offense requiring an appearance in court as mandated by Rule 551 of the Illinois Supreme Court, or (2) Personal Service Citations for multiple "minor" offenses, other than a compliance violation, per Rule 503 of the Illinois Supreme Court. (Exceptions listed in S04-14-02). <b>NOTE: Cook County Civil Law Citations issued for the possession of Cannabis should only be written to the Minor Courtroom.</b></p> <table border="1"> <thead> <tr> <th>COURTROOM NUMBER</th> <th>TIME</th> <th>TIME</th> <th>TIME</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		COURTROOM NUMBER	TIME	TIME	TIME				
COURTROOM NUMBER	TIME	TIME															
COURTROOM NUMBER	TIME	TIME	TIME														

**Misdemeanor & City Ordinances**

2023

**2023 COURT CITING DATE CARD - FOR THE CASE ASSIGNMENT CATEGORY ENTITLED "MISDEMEANOR & CITY ORDINANCES" CHICAGO POLICE DEPARTMENT**

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
JAN	9	10	11	12	13	17	18	19	20	23	24	25	26	27	30	31							3	4	5	6
FEB	16	17	21	22	23	24	27	28									1	2	3	6	7	8	9	10	14	15
MAR	28	29	30	31					1	2	3	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27
APR					3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28		
MAY	10	11	12	15	16	17	18	19	22	23	24	25	26	30	31										8	9
JUN	16	20	21	22	23	26	27	28	29	30						1	2	5	6	7	8	9	12	13	14	15
JUL	26	27	28	31							3	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25
AUG	31				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30
SEP		1	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
OCT	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31						2	3	4	5	6
NOV	16	17	20	21	22	27	28	29	30								1	2	3	6	7	8	9	13	14	15
DEC										1	11	12	13	14	15	18	19	20	21	22	26	27	28	29		

CPD-11.562 NOTE: DEFENDANT MUST KNOW CORRECT COURT DATE (21-49 days from arrest or 28-65 days from ANOV issuance to court date.)

**2022**

**2022 COURT CITING DATE CARD - FOR THE CASE ASSIGNMENT CATEGORY ENTITLED "MISDEMEANOR & CITY ORDINANCES" CHICAGO POLICE DEPARTMENT**

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
JAN	11	12	13	14	18	19	20	21	24	25	26	27	28									3	4	5	6	7	10
FEB	28													7	8	9	10	14	15	16	17	18	22	23	24	25	
MAR		1	2	3	4	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31				
APR	13	14	15	18	19	20	21	22	25	26	27	28	29											1	11	12	
MAY	19	20	23	24	25	26	27	31						2	3	4	5	6	9	10	11	12	13	16	17	18	
JUN	28	29	30						1	2	3	6	7	8	9	10	13	14	15	16	17	21	22	23	24	27	
JUL				1	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29				
AUG	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31				1	2	3	
SEP	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30							1	2	6	7	8	9
OCT	19	20	21	24	25	26	27	28	31							3	4	5	6	7	11	12	13	14	17	18	
NOV	30									1	2	3	4	7	9	10	14	15	16	17	18	21	22	23	28	29	
DEC		1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	27	28	29	30					

CPD-11.562 NOTE: DEFENDANT MUST KNOW CORRECT COURT DATE (21-49 days from arrest or 28-65 days from ANOV issuance to court date.)

From: <http://www.cpdwiki.org/> - CPD Wiki

Permanent link: [http://www.cpdwiki.org/wiki/quick\\_reference/court\\_citing\\_card?rev=1672534250](http://www.cpdwiki.org/wiki/quick_reference/court_citing_card?rev=1672534250)

Last update: 2022/12/31 16:50

